Official Announcement

No xx/2021

Regulations to conduct an eligibility assessment process for the Master's degree program Visual Computing from [date].

– English courtesy translation.

The German version is legally binding. –

Based on §§ 13 para. 1, 67 para. 3 no. 8 Higher Education Act of the State of Saxony-Anhalt (HSG LSA) from 14.10.2010 (GVBl. LSA p. 600) as amended in conjunction with § 6 para. 1 Basic Regulations of the Otto-von-Guericke University Magdeburg from 27.03.2012 (MBl. LSA p. 305), the Otto-von-Guericke University Magdeburg has adopted the regulations for the implementation of the internal university procedure for the eligibility assessment for the Master's degree program Visual Computing.

Content

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§ 1

Scope of Application

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These regulations, in conjunction with the study and examination regulations, govern the eligibility assessment process for the Master's degree program Visual Computing at the Otto-von-Guericke University Magdeburg.

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§ 2

Deadlines and submission process

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(1) The following documents have to be submitted with the application for admission to the eligibility assessment process:

- Proof (Score Card) of the Graduate Record Examination Test (GRE)

- Letter of recommendation, issued by a university instructor, highlighting the applicant's specific professional knowledge and accomplishments with respect to

the goals and content of the program, as well as general statements about the applicant's special abilities in comparison to other graduates.

- Letter of motivation in English (400 to 500 words, printed), stating the personal as well as subject-specific reasons for applying to the Master's program Visual Computing and justifying the choice of the intended course of study in relation to the course-related career goals.

(2) The complete application for the study program or the online application must have arrived at the admissions office of the Otto-von-Guericke University Magdeburg by May 15th for the winter term (exclusion deadline).

The application for admission to the eligibility process does not replace the study admission application.

§ 3
Eligibility assessment committee

(1) For assessing the eligibility for the Master's degree program Visual Computing the board of examiners establishes a committee according to the study and examination regulations. The committee consists of two university lecturers and one academic staff member. The board of examiners can appoint further members.

(2) The eligibility assessment committee is responsible for the organization and realization of the eligibility assessment process. It executes the tasks prescribed by these regulations.

(3) The members of the committee are bound to secrecy due to their employment.

All members not in public service have to be sworn to secrecy.

§ 4
Eligibility assessment process

(1) Only applicants who submit a completed application in time, and fulfil the formal admission criteria as stated in the study and examination regulations, are considered in the eligibility assessment procedure.

(2) The decision regarding whether or not an applicant is qualified based on the criteria in § 5 shall be made by the eligibility assessment committee.

(3) The eligibility assessment committee evaluates an applicant with points ranging from 0 to 30 points according to § 5.

(4) For a positive eligibility assessment result, the applicant has to achieve at least 13 points.

§ 5
Eligibility assessment details

The assessment of an applicant's eligibility is based on the number of points, which is calculated in the following way.

(a) Ability to work scientifically in general and in the area of the study course in particular (max. 10 points).

Proof by relative Graduate Record Examination (GRE) score in the worldwide cohort. The average of the percentiles of all GRE areas will be considered.

GRE test	Points
>95 %	10
90–95 %	9
80–90 %	8
75–80 %	7
70–75 %	6
65–70 %	5
60–65 %	4
55–60 %	3
50–55 %	2
<50	0

(b) Letter of recommendation (max. 10 points)

	Minimum points	Maximum points
Applicant's professional knowledge and achievements	0	5
Applicant's special skills and potential	0	5

(c) Letter of motivation (400–500 words) to demonstrate the specific interest in the discipline (max. 10 points)

Quality of the motivation letter with regard to study program-specific content and study program-related career goals.

	Minimum points	Maximum points
Special interest in the subject discipline as well as the study program	0	4
Career goals related to the course of study	0	2
Knowledge of the master program "Visual Computing" is demonstrated	0	2
Form and style of the letter of recommendation	0	2

(2) Admission is granted to applicants who meet the formal requirements and achieve a total of at least 16 out of 30 points in criteria a, b and c.

§ 6

Ascertainment of the result

(1) The result of the eligibility assessment process is announced to the applicant with the admission notification.
(2) The result of the eligibility assessment process is valid for one year.

§ 7
Validity and entry into force

This statute applies to all students enrolled in the Master's program Visual Computing at the Otto-von-Guericke University as of winter semester 2021/2022.
These regulations take effect on the day after they are published in the official announcements of the Otto-von-Guericke University. Issued by virtue of the resolutions of the Faculty Council of the Faculty of Computer Science dated 08.04.2021 and the Senate of the Otto-von-Guericke University dated xx.04.2021.

Magdeburg, xx.04.2021

Prof. Dr.-Ing. Jens Strackeljan
President of Otto-von-Guericke University Magdeburg